



Subsidy and Occupancy Standards Housing Choice Voucher Program

SUBSIDY STANDARDS

Subsidy standards are how HRHA determines the bedroom size on your *voucher*. They are based on the number of people in the assisted household. In determining voucher size, HRHA counts every household member. HRHA will not require a bedroom to accommodate more than two people. Subsidy standards are determined as follows:

- Children who are (1) to be born to a pregnant woman, (2) in the process of being adopted, (3) temporarily away at school or temporarily in foster care, and (4) in the process of having custody obtained by the household are included in household composition
- Children of the same gender will share a bedroom
- Children of the opposite gender, both under the age of **(3)** will share a bedroom
- Adults and children will not be required to share a bedroom
- A parent and child, regardless of age, may be issued a two-bedroom voucher
- Foster-adults and children will be required to share a bedroom with family members
- *Approved* live-in aides will get a separate bedroom
- Single person households will be issued a studio voucher. However, if the family locates a one-bedroom unit, HRHA reserves the right to upgrade the person to a one-bedroom voucher.

SUBSIDY STANDARDS

Number of Persons		Number of Bedrooms
Minimum	Maximum	
1	1	0
1	2	1
2	4	2
3	6	3
4	8	4

You are free to live within a suitably sized unit in any grouping that is acceptable to your household. You have the flexibility to choose a different size unit, as long as (1) the rent is affordable for your household, (2) HRHA determines that the rent is comparable to other units of the same size, and (3) you will not be overcrowded in the unit (see Occupancy Standards).

If the family selects a unit that is larger than the voucher issued, the payment standard for the voucher will be used. If the family selects a smaller unit, the payment standard for the actual unit size will be used.

SUBSIDY STANDARD EXCEPTIONS

HRHA may grant exceptions to the subsidy standards if a family requests a larger size than the guidelines allow and documents a medical or disability-related reason why the larger size is necessary. To request an exception, you must submit a signed letter that includes: (1) the issued voucher bedroom size; (2) the requested voucher bedroom size; and (3) the reason(s) for the request.

Medical and disability-related requests must include a written statement from a medical professional (such as a doctor) that specifies the reason for the request and how an extra bedroom would improve or accommodate the disability or medical condition. The statement need not specify the medical condition or disability.

Requests for any other reason must include supporting documentation.

Families requesting a waiver will be notified of the outcome of their request in writing.

OCCUPANCY STANDARDS

HRHA uses the following guidelines to determine the minimum and maximum number of occupants by unit size. This is to prevent overcrowding and under-utilization of units. ** Single Room Occupancy (SRO) units for occupancy are considered exclusively as a reasonable accommodation for a person with disabilities. **

OCCUPANCY STANDARDS

Number of Persons		Number of Bedrooms
Minimum	Maximum	
1	1	Single Room Occupancy (SRO)
1	2	0
1	4	1
2	6	2
3	8	3
4	10	4