Impact Analysis	
Activity	3.b Alternative Reexamination Schedule for Households (HCV) Recertification once every three years. Interim decreases allowed once per year per household if experience a 20% or more decrease of gross income for household total income.
	When at zero income there will be a 3-month grace period, then an interim completed with income previously calculated rent if there is no other source of income.
	Interim when household goes from zero to earning income.
	Applies to current households. Interim policy applies to everyone right away. Triennials will kick in one year after New Admission for households.

1. Describe the activity's impact on the agency's finances (e.g., how much will the activity cost, any change in the agency's per family contribution)

Anticipate some increase in HAP expenses due to annual/inflationary rent increases and no corresponding tenant rent share increases. Process costs will be offset by staff and administrative cost savings.

2. Describe the activity's impact on affordability of housing costs for affected families (e.g., any change in how much affected families will pay towards their housing costs);

Anticipate significant benefit to families as well as increased housing choice and self-sufficiency. The triennial certification process will allow households to retain additional earnings and encourage full- and part-time employment options.

3. Describe he impact on the agency's waitlist(s) (e.g., any change in the amount of time families are on the waitlist);

None expected. Families keeping more of their earned income may achieve self-sufficiency more quickly than in the past, opening units and reducing wait times.

4. Describe the impact on the agency's termination rate of families (e.g., any change in the rate at which families non-voluntarily lose assistance from the agency);

No change expected. Possible reduction in termination rate with recertification less often and household keeping income increases for that time.

5. Describe the impact on the agency's current occupancy level in public housing and utilization rate in the HCV program

None expected

Impact Analysis

6. Describe the impact on meeting the MTW statutory goals of cost effectiveness, self-sufficiency, and/or housing choice;

Anticipate the activity will provide a positive impact on achieving MTW goals through cost savings in staff time as well as improved self-sufficiency and housing choice for households. Staff will reallocate the time previously spent on certification to assist in housing search and housing stabilization activities. This activity will improve self-sufficiency and housing choice by allowing households to keep more income between certifications leading to the ability to cover rent without a voucher or save for a rental deposit or homebuyer down payment.

7. Describe the impact on the agency's ability to meet the MTW statutory requirements;

Anticipate that this activity will have the most significant impact on households in assisting them in becoming more self-sufficient. The staff time saved through less frequent certification improves overall program cost effectiveness.

8. Describe the impact on the rate of hardship requests and the number granted and denied as a result of this activity; and

None expected. This change should be an advantage for all households, and households can request an interim certification annually.

9. Across the other factors above, describe the impact on protected classes (and any associated disparate impact)

None anticipated, should be a positive change for households within the protected classes.